

UNAPPROVED

MINUTES OF THE HEBER VALLEY SPECIAL SERVICE DISTRICT AUGUST 14, 2025 – 4:00PM

PRESENT: Heidi Franco Chair
Celeste Johnson Vice Chair (arrived at 4:04 p.m.)
Brenda Christensen Board Member
Colleen Bonner Board Member
Don Huggard Board Member
Mike Johnston Board Member (arrived at 4:06 p.m.)
Yvonne Barney Board Member

ALSO PRESENT: James Goodley General Manager
Bryan Provost HVSSD (electronic participation)
Eliza McGaha Secretary
Matthew Church Legal Counsel (left 4:46 p.m.)
Rusty Harris HVSSD
Tina Rodriguez Treasurer

CONDUCTING: Board Chair, Heidi Franco

AGENDA ITEMS:

1. **Closed Session:** A strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-2052.2024
2. **Audit Review:** (John Haderlie-Larson Inc.- 30 mins)
3. **Public Comment:** This is the public's opportunity to comment on items not on the agenda
4. **Entity Updates:** From HVSSD Member Entities
5. **Committee Updates:** From HVSSD Committees
6. **Consent Agenda:**
 - a. Balance Sheet July 2025
 - b. Bank Reconciliation July 2025
 - c. P&L July 2025
 - d. PTIF General Fund July 2025
 - e. PTIF Impact Fee Fund July 2025
 - f. July 2025 Warrant list approval
 - g. July 2025 YTD Budget
 - h. July 2025 Board Meeting Minutes
 - i. Headworks Project – Pay Request #3
 - j. Lagoon Cattail Removal Bids
7. **Project Risks and Funding Approval** (Jim Goodley/Heidi Franco- 20 mins)
8. **Manager's Report** (Jim Goodley- 30 mins)
9. **Adjourn**

Heidi Franco called the meeting to order at 4:00 p.m.

MOTION: A motion to move into closed session was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:

YES: Yvonne Barney, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen,

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson, Mike Johnston

The board moved into a closed session at 4:03 p.m.

The board moved into open session of the regular board meeting at 5:25 p.m.

1. **Audit Review: (John Haderlie-Larson Inc. - 30 mins)**

John Haderlie of Larsen Inc presented the annual audit to the board.

Heidi Franco stepped out of the meeting at 5:47 p.m. and returned at 5:50 p.m.

MOTION: A motion to accept the audit was made by Don Huggard, seconded by Colleen Bonner. The motion carried with the following vote:

YES: Yvonne Barney, Don Huggard, Colleen Bonner, Heidi Franco, Celeste Johnson, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: NONE

2. **Public Comment: This is the public's opportunity to comment on items not on the agenda**

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There was no public comment.

3. Entity Updates: From HVSSD Member Entities

Midway Mayor, Celeste Johnson, said Midway City Council will be pursuing the will-serve concept to raise awareness with the county of what is being approved and needs to be serviced.

Heber City Mayor, Heidi Franco, said that on September 22, 2025, at 1:00 p.m. they are going to have their sewer summit. It is a sewer summit subgroup consisting of representatives from the County, Heber, MSD, JSSD and HVSSD. Mayor Johnson wanted to clarify that they are meeting to try to decide what to do next and get direction from the County.

4. Committee Updates: From HVSSD Committees

The Personnel Committee members, Charleston Town Mayor Brenda Christensen, County Councilmember Colleen Bonner, and Heber City Councilmember Yvonne Barney updated the board on the progress of the personnel policy. They plan to have it completed in September, send it to legal counsel for review and then bring it to the board.

5. Consent Agenda:

- a. Balance Sheet July 2025
- b. Bank Reconciliation July 2025
- c. P&L July 2025
- d. PTIF General Fund July 2025
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MOTION: A motion to approve all of the items on the consent agenda as stated by Heidi Franco was made by Colleen Bonner, seconded by Don Huggard. The motion carried with the following vote:

YES: Yvonne Barney, Don Huggard, Colleen Bonner, Heidi Franco, Celeste Johnson, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: NONE

6. Project Risks and Funding Approval (Jim Goodley/Heidi Franco- 20 mins)

Heidi Franco introduced this item by reviewing with the board the chart provided in the agenda packet.

MOTION: A motion to approve the project risks and funding was made by Celeste Johnson, seconded by Colleen Bonner. The motion carried with the following vote:

YES: Yvonne Barney, Don Huggard, Colleen Bonner, Heidi Franco, Celeste Johnson, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: NONE

7. Manager's Report (Jim Goodley- 30 mins)

Mr. Goodley presented his manager's report.

Yvonne Barney stepped out of the meeting at 6:24 p.m.

8. Adjourn

MOTION: A motion to adjourn was made by Celeste Johnson, seconded by Don Huggard. The motion carried with the following vote:

YES: Don Huggard, Colleen Bonner, Heidi Franco, Celeste Johnson, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: Yvonne Barney

The meeting was adjourned at 6:56 p.m.

APPROVED on this _____ day of _____, 2025.

Heidi Franco, Chair

Eliza McGaha, Secretary