



# HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street  
Midway, UT 84049-0427  
Phone: (435) 654-2248

## BOARD MEETING

4:00 PM

October 9, 2025

## AGENDA ITEMS

**Conducting:** Board Chair, Heidi Franco

### Agenda Items:

1. **Public Comment:** This is the public's opportunity to comment on items not on the agenda.
2. **Entity Updates:** From HVSSD Member Entities
3. **Committee Updates:** From HVSSD Committees
4. **Consent Agenda:**
  - a. Balance Sheet September 2025 [Balance Sheet as of 09-30-2025.pdf](#)
  - b. Bank Reconciliation September 2025
  - c. P&L September 2025 [P&L September 2025.pdf](#)
  - d. PTIF General Fund September 2025
  - e. PTIF Impact Fee September 2025
  - f. September 2025 Warrant list approval [WARRANT LIST\\_10-09-2025.pdf](#)
  - g. September 2025 YTD Budget
  - h. September 2025 Board Meeting Minutes [PENDING\\_09-11-2025\\_HVSSD Board Meeting Minutes.pdf](#)
  - i. Headworks Project – Pay Request #5 [HVSSD Headworks Upgrades Pay App #05 September 2025 - Approved.pdf](#)
5. **Lagoon Dredging Project – Bid Award** -Motion to Approve (Jim Goodley -20 min) [HVSSD Lagoon Dredging Project Bid Tab FINAL.pdf](#)
6. **2026 Tentative Budget Review** (Jim Goodley -30 mins) [BUDGET\\_2026\\_DRAFT.pdf](#)
7. **Rate Study Update** (Jim Goodley- 30 mins) [Heber Valley Rates 100925.xlsx](#)
8. **Asset Management Plan – Progress Update** (Jim Goodley- 15 mins) [Asset Mgmt Inventory 10\\_09\\_25.xlsx](#)
9. **Manager's Report** (Jim Goodley- 30 mins) [ManagersReport\\_10\\_09\\_2025.pdf](#)
10. **Closed Session** (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel items.
11. **Adjourn**

**ELECTRONIC PARTICIPATION:** If you are interested in participating via electronic media, please go to our HVSSD website for the link at hvssd.org. Published on the State Public Notice Website, [www.hvssd.org](http://www.hvssd.org) and at the Heber Valley Special Service District Administration Building

# Heber Valley Special Service District

## Balance Sheet

As of September 30, 2025

	Sep 30, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1123000 CASHZIONS BANK	424,463.72
1125000 PTIFGENERAL ACCOUNT	2,146,045.18
1125010 PTIFIMPACT FEES	14,655,401.49
<b>Total Checking/Savings</b>	17,225,910.39
<b>Accounts Receivable</b>	
1303000 MIDWAY CONTRACT REC	-3,648.75
A/R OTHER	1,698.75
<b>Total Accounts Receivable</b>	-1,950.00
<b>Other Current Assets</b>	
1301000 HEBER CITY(1)	688,071.86
1302000 MIDWAY SAN DISTRICT(1)	142,256.91
1303100 HAY SALES RECEIVABLE	49,145.90
PREPAID INSURANCE	14,230.98
<b>Total Other Current Assets</b>	893,705.65
<b>Total Current Assets</b>	18,117,666.04
<b>Fixed Assets</b>	
1711910 PLANT/FARM EQUIPMENT	3,331,989.94
1720100 PLANT EXPANSION	12,503,362.20
CONSTRUCTION IN PROGRESS	434,255.69
FENCESMIDWAY LIFT STATION	3,877.74
GROUND WATER DRAINS	38,686.27
LAND	6,433,258.10
LANDDISPOSAL SITE	1,761,158.31
LANDMIDWAY LIFT STATION	1,038.88
LESS ACCUM DEPRECIATION	-18,869,796.49
SEWAGE TREATMENT PLANT	12,298,028.82
TREATMENT PLANT EQUIPMENT	611,996.79
<b>Total Fixed Assets</b>	18,547,856.25
<b>TOTAL ASSETS</b>	<b>36,665,522.29</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
ACCOUNTS PAYABLE	171,964.23
<b>Total Accounts Payable</b>	171,964.23
<b>Other Current Liabilities</b>	
2221000 FICA W/H PAYABLE	-29,735.76
2222000 FEDERAL TAX W/H	-23,404.00
2223000 STATE TAX WITHHELD	-9,558.00
2233000 HEALTH INSUR PAYABLE	150.00
ACCRUED VAC/SICK LEAVE PAYABLE	52,180.04
Other Currenty Liability	9,450.56
Payroll Liabilities	53,355.67
RETIREMENT PAYABLE	6,378.13
<b>Total Other Current Liabilities</b>	58,816.64
<b>Total Current Liabilities</b>	230,780.87
<b>Long Term Liabilities</b>	
DEF INFLOW RESOURCEPENSIONS	486.00
DEF OUTFLOW RESOURCEPENSIONS	-127,901.00
NET PENSION LIABILITY	52,746.00
<b>Total Long Term Liabilities</b>	-74,669.00
<b>Total Liabilities</b>	156,111.87

**Heber Valley Special Service District**  
**Balance Sheet**  
As of September 30, 2025

---

	<u>Sep 30, 25</u>
<b>Equity</b>	
CONTR. IMPACT PLANT ADDS	10,279,787.72
CONTRIBUTION FROM EPA	5,480,451.50
HEBER CITY	147,248.50
IMPACT FEES	11,127,749.93
MIDWAY SANITATION DISTRICT	60,134.36
Retained Earnings	7,113,368.22
RETAINED EARNINGS(2)	-1,000.00
WASATCH COUNTY	14,894.00
Net Income	2,286,776.19
<b>Total Equity</b>	36,509,410.42
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>36,665,522.29</u></b>

11:43 AM

10/08/25

Accrual Basis

# Heber Valley Special Service District

## Profit & Loss Detail

### September 2025

Type	Date	Num	Memo	Split	Amount	Balance
<b>Income</b>						
<b>3731000 SEWER CHARGES O&amp;M</b>						
Deposit	09/04/2025	25551	O&M FLOW J...	1123000 CASH...	31,648.50	31,648.50
Deposit	09/04/2025	25551	O&M FLOW J...	1123000 CASH...	144,817.20	176,465.70
Deposit	09/11/2025	11067	O&M AUGUS...	1123000 CASH...	14,358.50	190,824.20
Deposit	09/11/2025	11067	O&M AUGUS...	1123000 CASH...	60,145.18	250,969.38
Deposit	09/11/2025	25623	O&M AUGUS...	1123000 CASH...	31,323.50	282,292.88
Deposit	09/11/2025	25623	O&M AUGUS...	1123000 CASH...	144,817.20	427,110.08
Total 3731000 SEWER CHARGES O&M					427,110.08	427,110.08
<b>3731010 DUMP STATION INCOME</b>						
Deposit	09/18/2025	5097	SEPTAGE AU...	1123000 CASH...	3,767.50	3,767.50
Deposit	09/25/2025	7276	SEPTAGE - A...	1123000 CASH...	1,400.00	5,167.50
Total 3731010 DUMP STATION INCOME					5,167.50	5,167.50
<b>3740000 FARM INCOME</b>						
Deposit	09/11/2025	20513	HAY SALE 1S...	1123000 CASH...	13,984.20	13,984.20
Deposit	09/11/2025	5355	HAY SALE 1S...	1123000 CASH...	4,426.00	18,410.20
Deposit	09/25/2025	8071	HAY 1ST CR...	1123000 CASH...	3,685.05	22,095.25
Deposit	09/25/2025	1648	HAY 1ST CR...	1123000 CASH...	1,730.43	23,825.68
Total 3740000 FARM INCOME					23,825.68	23,825.68
<b>3740010 IMPACT FEE INCOME</b>						
Deposit	09/04/2025	10139	IMPACT FEE ...	1123000 CASH...	4,170.00	4,170.00
Deposit	09/11/2025	5739	IMPACT FEE ...	1123000 CASH...	4,170.00	8,340.00
Deposit	09/18/2025	25708	IMPACT FEE...	1123000 CASH...	8,340.00	16,680.00
Deposit	09/18/2025	4962	IMPACT FEE ...	1123000 CASH...	4,170.00	20,850.00
Deposit	09/18/2025	128	IMPACT FEE ...	1123000 CASH...	4,170.00	25,020.00
Deposit	09/18/2025	1915	IMPACT FEE ...	1123000 CASH...	4,170.00	29,190.00
Deposit	09/18/2025	4349	IMPACT FEE ...	1123000 CASH...	4,170.00	33,360.00
Deposit	09/25/2025	264603	IMPACT FEE...	1123000 CASH...	12,510.00	45,870.00
Deposit	09/25/2025	1002	IMPACT FEE ...	1123000 CASH...	4,170.00	50,040.00
Total 3740010 IMPACT FEE INCOME					50,040.00	50,040.00
Total Income					506,143.26	506,143.26
Gross Profit					506,143.26	506,143.26
<b>Expense</b>						
<b>5213000 PLANT EXPENSES</b>						
Bill	09/30/2025	OCTO...	AMERICAN ...	ACCOUNTS P...	599.00	599.00
Total 5213000 PLANT EXPENSES					599.00	599.00

11:43 AM

10/08/25

Accrual Basis

# Heber Valley Special Service District

## Profit & Loss Detail

### September 2025

Type	Date	Num	Memo	Split	Amount	Balance
<b>5213130 BENEFITS</b>						
Bill	09/03/2025	SEPT...	JAMES GOO...	ACCOUNTS P...	2,014.67	2,014.67
Bill	09/03/2025	SEPT...	RUSTY HAR...	ACCOUNTS P...	1,991.27	4,005.94
Bill	09/03/2025	SEPT...	TRENT DAVIS	ACCOUNTS P...	2,005.67	6,011.61
Bill	09/04/2025	SEPT...	LTD PREMIU...	ACCOUNTS P...	210.85	6,222.46
Check	09/07/2025	2312	Corrected cont...	1123000 CASH...	23.64	6,246.10
Check	09/07/2025	2312		1123000 CASH...	0.00	6,246.10
Total 5213130 BENEFITS					6,246.10	6,246.10
<b>5213235 TRAINING, DUES, CONF</b>						
Bill	09/30/2025	OCTO...	RURAL WAT...	ACCOUNTS P...	361.00	361.00
Total 5213235 TRAINING, DUES, CONF					361.00	361.00
<b>5213240 OFFICE &amp; LAB SUPPLIES</b>						
Bill	09/02/2025	SEPT...	INVOICE 25H...	ACCOUNTS P...	144.00	144.00
Bill	09/24/2025	OCTO...	INVOICE - IN...	ACCOUNTS P...	2,334.66	2,478.66
Bill	09/24/2025	OCTO...	INVOICE: 25H...	ACCOUNTS P...	1,057.00	3,535.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	1,290.00	4,825.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	1,032.00	5,857.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	1,450.00	7,307.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	4,040.00	11,347.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	1,710.00	13,057.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	889.00	13,946.66
Bill	09/24/2025	OCTO...	INVOICE: 25I...	ACCOUNTS P...	1,450.00	15,396.66
Total 5213240 OFFICE & LAB SUPPLIES					15,396.66	15,396.66
<b>5213245 REPAIRS &amp; MAINT</b>						
Bill	09/02/2025	SEPT...	GOAT GRAZI...	ACCOUNTS P...	120.00	120.00
Bill	09/24/2025	OCTO...	INVOICE: 3157	ACCOUNTS P...	1,083.97	1,203.97
Bill	09/30/2025	OCTO...	INVOICE: S10...	ACCOUNTS P...	129.16	1,333.13
Total 5213245 REPAIRS & MAINT					1,333.13	1,333.13
<b>5213271 OTHER UTILITIES</b>						
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	19,495.37	19,495.37
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	121.07	19,616.44
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	8,830.07	28,446.51
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	487.12	28,933.63
Bill	09/17/2025	AUTO...	ACCOUNT: 5...	ACCOUNTS P...	100.87	29,034.50
Bill	09/30/2025	OCTO...	ATT BILL PAY...	ACCOUNTS P...	82.23	29,116.73
Bill	09/30/2025	OCTO...	INTERMEDIA ...	ACCOUNTS P...	38.82	29,155.55
Bill	09/30/2025	OCTO...	ENBRIDGE G...	ACCOUNTS P...	94.62	29,250.17
Bill	09/30/2025	OCTO...	ATT HEBER -...	ACCOUNTS P...	5.38	29,255.55
Bill	09/30/2025	OCTO...	FOR2FI INC	ACCOUNTS P...	106.73	29,362.28
Total 5213271 OTHER UTILITIES					29,362.28	29,362.28

11:43 AM

10/08/25

Accrual Basis

# Heber Valley Special Service District

## Profit & Loss Detail

### September 2025

Type	Date	Num	Memo	Split	Amount	Balance
<b>5213274 TRUCK EXPENSE</b>						
Bill	09/25/2025	OCTO...	INVOICE: F25...	ACCOUNTS P...	90.77	90.77
Bill	09/30/2025	OCTO...	R/O NUMBER...	ACCOUNTS P...	166.87	257.64
Total 5213274 TRUCK EXPENSE					257.64	257.64
<b>5213710 OFC SUPPLIES/EXPENSES</b>						
Bill	09/02/2025	SEPT...	INVOICE EA1...	ACCOUNTS P...	78.47	78.47
Bill	09/04/2025	SEPT...	INVOICE 31893	ACCOUNTS P...	160.00	238.47
Bill	09/04/2025	SEPT...	INVOICE 31956	ACCOUNTS P...	160.00	398.47
Bill	09/04/2025	SEPT...	INVOICE 31998	ACCOUNTS P...	160.00	558.47
Bill	09/24/2025	OCTO...	INVOICE #: 0...	ACCOUNTS P...	7.16	565.63
Bill	09/30/2025	OCTO...	THE UPS ST...	ACCOUNTS P...	154.28	719.91
Bill	09/30/2025	OCTO...	WEB NETWO...	ACCOUNTS P...	82.93	802.84
Bill	09/30/2025	OCTO...	USPS PO MI...	ACCOUNTS P...	109.20	912.04
Bill	09/30/2025	OCTO...	AMAZON MK...	ACCOUNTS P...	27.15	939.19
Bill	09/30/2025	OCTO...	NATL SOC O...	ACCOUNTS P...	2,200.00	3,139.19
Bill	09/30/2025	OCTO...	CHUBBY'S H...	ACCOUNTS P...	35.44	3,174.63
Bill	09/30/2025	OCTO...	ZERMATT BA...	ACCOUNTS P...	37.25	3,211.88
Bill	09/30/2025	OCTO...	AMAZON MK...	ACCOUNTS P...	79.82	3,291.70
Bill	09/30/2025	OCTO...	USPS PO MI...	ACCOUNTS P...	226.00	3,517.70
Bill	09/30/2025	OCTO...	AMAZON MK...	ACCOUNTS P...	69.86	3,587.56
Total 5213710 OFC SUPPLIES/EXPENSES					3,587.56	3,587.56
<b>5214130 BENEFITS(1)</b>						
Bill	09/03/2025	SEPT...	BRYAN PRO...	ACCOUNTS P...	1,601.91	1,601.91
Bill	09/04/2025	SEPT...	LTD PREMIU...	ACCOUNTS P...	62.29	1,664.20
Check	09/07/2025	2312		1123000 CASH...	0.00	1,664.20
Total 5214130 BENEFITS(1)					1,664.20	1,664.20
<b>5214220 FUEL, GAS, OIL ETC</b>						
Bill	09/24/2025	OCTO...	INVOICE: IN-...	ACCOUNTS P...	1,573.69	1,573.69
Total 5214220 FUEL, GAS, OIL ETC					1,573.69	1,573.69
<b>5214250 EQUIPMENT SUPPLIES</b>						
Bill	09/24/2025	OCTO...	ORDER NO.: ...	ACCOUNTS P...	1,994.96	1,994.96
Total 5214250 EQUIPMENT SUPPLIES					1,994.96	1,994.96
<b>5214270 UTILITIES</b>						
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	53.80	53.80
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	6,811.08	6,864.88
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	79.05	6,943.93
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	62.62	7,006.55
Bill	09/02/2025	SEPT...	ACCOUNT 50...	ACCOUNTS P...	77.86	7,084.41
Total 5214270 UTILITIES					7,084.41	7,084.41

11:43 AM

10/08/25

Accrual Basis

# Heber Valley Special Service District

## Profit & Loss Detail

### September 2025

Type	Date	Num	Memo	Split	Amount	Balance
<b>5215310 PROFESSIONAL &amp; TECH(1)</b>						
Bill	09/24/2025	OCTO...	INVOICE: 312...	ACCOUNTS P...	677.50	677.50
Bill	09/24/2025	OCTO...	INVOICE: EM-...	ACCOUNTS P...	1,939.70	2,617.20
Bill	09/24/2025	OCTO...	INVOICE: 311...	ACCOUNTS P...	8,158.18	10,775.38
Bill	09/25/2025	OCTO...	INVOICE: 819...	ACCOUNTS P...	1,575.00	12,350.38
Total 5215310 PROFESSIONAL & TECH(1)					12,350.38	12,350.38
<b>5215311 PLANT UPDATE COSTS</b>						
Bill	09/04/2025	SEPT...	INVOICE INV...	ACCOUNTS P...	16,125.00	16,125.00
Bill	09/24/2025	OCTO...	INVOICE: 312...	ACCOUNTS P...	13,210.99	29,335.99
Total 5215311 PLANT UPDATE COSTS					29,335.99	29,335.99
<b>5215312 DIRECTORS STIPEND</b>						
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	350.00
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	700.00
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	1,050.00
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	1,400.00
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	1,750.00
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	2,100.00
Bill	09/24/2025	OCTO...	DIRECTOR S...	ACCOUNTS P...	350.00	2,450.00
Total 5215312 DIRECTORS STIPEND					2,450.00	2,450.00
Total Expense					113,597.00	113,597.00
<b>Net Income</b>					<b>392,546.26</b>	<b>392,546.26</b>

Heber Valley Special Service District  
Custom Transaction Detail Report  
September 10 through October 8, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
ACE TIMBERLINE - HURST COMPANY											
Bill	10/07/2025	OCTOBER	ACE TIMBERLINE - HURST COMPANY	ACCT: 6307 - CLOSING DATE: 09/30/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		178.31	-178.31
Bill Pmt -Check	10/08/2025	2342	ACE TIMBERLINE - HURST COMPANY	ACCT: 6307 - CLOSING DATE: 09/30/2025	ACCOUNTS PAYABLE			1123000 CASH...	178.31		0.00
Total ACE TIMBERLINE - HURST COMPANY									178.31	178.31	0.00
AQUA ENGINEERING											
Bill	09/24/2025	OCTOBER	AQUA ENGINEERING	INVOICE: 31268 & 31251	ACCOUNTS PAYABLE	PLANT		-SPLIT-		13,888.49	-13,888.49
Bill Pmt -Check	10/08/2025	2343	AQUA ENGINEERING	INVOICE: 31268 & 31251	ACCOUNTS PAYABLE			1123000 CASH...	13,888.49		0.00
Total AQUA ENGINEERING									13,888.49	13,888.49	0.00
BANKCARD CENTER											
Bill	09/30/2025	OCTOBER	BANKCARD CENTER	STATEMENT CLOSING DATE: 09/08/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		4,309.71	-4,309.71
Bill Pmt -Check	10/08/2025	2344	BANKCARD CENTER	STATEMENT CLOSING DATE: 09/08/2025	ACCOUNTS PAYABLE			1123000 CASH...	4,309.71		0.00
Total BANKCARD CENTER									4,309.71	4,309.71	0.00
BRENDA CHRISTENSEN - STIPEND											
Bill	09/24/2025	OCTOBER	BRENDA CHRISTENSEN - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE	PLANT		5215312 DIRE...		350.00	-350.00
Bill Pmt -Check	10/08/2025	2345	BRENDA CHRISTENSEN - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE			1123000 CASH...	350.00		0.00
Total BRENDA CHRISTENSEN - STIPEND									350.00	350.00	0.00
BROADHEAD TRAPPING AND TAXIDERMY											
Bill	10/07/2025	OCTOBER	BROADHEAD TRAPPING AND TAXIDERMY	INVOICE: 0007	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		1,050.00	-1,050.00
Bill Pmt -Check	10/08/2025	2346	BROADHEAD TRAPPING AND TAXIDERMY	INVOICE: 0007	ACCOUNTS PAYABLE			1123000 CASH...	1,050.00		0.00
Total BROADHEAD TRAPPING AND TAXIDERMY									1,050.00	1,050.00	0.00
CELESTE JOHNSON - STIPEND											
Bill	09/24/2025	OCTOBER	CELESTE JOHNSON - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE	PLANT		5215312 DIRE...		350.00	-350.00
Bill Pmt -Check	10/08/2025	2347	CELESTE JOHNSON - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE			1123000 CASH...	350.00		0.00
Total CELESTE JOHNSON - STIPEND									350.00	350.00	0.00
CHEMTECH-FORD											
Bill	09/24/2025	OCTOBER	CHEMTECH-FORD	INV: 25H2352, 25I0445, 25I0797, 25I0800, 25I1178, 25I0792, 25I0793, 25I1187	ACCOUNTS PAYABLE	PLANT		-SPLIT-		12,918.00	-12,918.00
Bill	10/07/2025	OCTOBER	CHEMTECH-FORD	INVOICE: 25I2119	ACCOUNTS PAYABLE	PLANT		5213240 OFFI...		1,057.00	-13,975.00
Bill Pmt -Check	10/08/2025	2348	CHEMTECH-FORD		ACCOUNTS PAYABLE			1123000 CASH...	13,975.00		0.00
Total CHEMTECH-FORD									13,975.00	13,975.00	0.00
DAMESTIQUES CLEANING											
Bill	10/02/2025	OCTOBER	DAMESTIQUES CLEANING	INVOICES: 32046 & 32084	ACCOUNTS PAYABLE	PLANT		-SPLIT-		320.00	-320.00
Bill Pmt -Check	10/08/2025	2349	DAMESTIQUES CLEANING	INVOICES: 32046 & 32084	ACCOUNTS PAYABLE			1123000 CASH...	320.00		0.00
Total DAMESTIQUES CLEANING									320.00	320.00	0.00
DEPT OF GOVERNMENT OPERATIONS											
Bill	09/25/2025	OCTOBER	DEPT OF GOVERNMENT OPERATIONS	INVOICE: F2502E00860	ACCOUNTS PAYABLE	PLANT		5213274 TRUC...		90.77	-90.77
Bill	10/07/2025	OCTOBER	DEPT OF GOVERNMENT OPERATIONS	INVOICE: F2603E00848	ACCOUNTS PAYABLE	PLANT		5213274 TRUC...		105.36	-196.13
Bill Pmt -Check	10/08/2025	2350	DEPT OF GOVERNMENT OPERATIONS		ACCOUNTS PAYABLE			1123000 CASH...	196.13		0.00
Total DEPT OF GOVERNMENT OPERATIONS									196.13	196.13	0.00
DON HUGGARD - STIPEND											
Bill	09/24/2025	OCTOBER	DON HUGGARD - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE	PLANT		5215312 DIRE...		350.00	-350.00
Bill Pmt -Check	10/08/2025	2351	DON HUGGARD - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE			1123000 CASH...	350.00		0.00
Total DON HUGGARD - STIPEND									350.00	350.00	0.00
ENBRIDGE GAS											
Bill	09/17/2025	AUTOPA...	ENBRIDGE GAS	ACCOUNT: 5465020000 / ACCOUNT SUMMARY AS OF 09/16/2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		100.87	-100.87
Bill Pmt -Check	10/08/2025	2352	ENBRIDGE GAS	ACCOUNT: 5465020000 / ACCOUNT SUMMARY AS OF 09/16/2025	ACCOUNTS PAYABLE			1123000 CASH...	100.87		0.00
Total ENBRIDGE GAS									100.87	100.87	0.00
ETS											
Bill	09/24/2025	OCTOBER	ETS	INVOICE: EM-73408	ACCOUNTS PAYABLE			5215310 PROF...		1,939.70	-1,939.70
Bill	10/07/2025	OCTOBER	ETS	INVOICE: EM-73644	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		2,349.67	-4,289.37
Bill Pmt -Check	10/08/2025	2353	ETS	5215310	ACCOUNTS PAYABLE			1123000 CASH...	4,289.37		0.00
Total ETS									4,289.37	4,289.37	0.00
EXTENSION IRRIGATION COMPANY											
Bill	10/07/2025	OCTOBER	EXTENSION IRRIGATION COMPANY	2025 WATER SHARE ASSESSMENT	ACCOUNTS PAYABLE	FARM		5214720 WATE...		8,992.06	-8,992.06
Bill Pmt -Check	10/08/2025	2354	EXTENSION IRRIGATION COMPANY	2025 WATER SHARE ASSESSMENT	ACCOUNTS PAYABLE			1123000 CASH...	8,992.06		0.00
Total EXTENSION IRRIGATION COMPANY									8,992.06	8,992.06	0.00



Heber Valley Special Service District  
Custom Transaction Detail Report  
September 10 through October 8, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
<b>HEBER CITY - STIPEND</b>											
Bill	09/24/2025	OCTOBER	HEBER CITY - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		1,050.00	-1,050.00
Bill Pmt -Check	10/08/2025	2355	HEBER CITY - STIPEND	DIRECTOR STIPEND - OCTOBER 2025	ACCOUNTS PAYABLE			1123000 CASH...	1,050.00		0.00
Total HEBER CITY - STIPEND									1,050.00	1,050.00	0.00
<b>HEBER LIGHT &amp; POWER</b>											
Bill	10/01/2025	OCTOBER	HEBER LIGHT & POWER	ACCOUNTS 1511: 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			-SPLIT-		29,907.58	-29,907.58
Bill Pmt -Check	10/08/2025	2356	HEBER LIGHT & POWER	ACCOUNTS 1511: 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			1123000 CASH...	29,907.58		0.00
Total HEBER LIGHT & POWER									29,907.58	29,907.58	0.00
<b>INTERMOUNTAIN FARMERS ASSOC.</b>											
Bill	09/24/2025	OCTOBER	INTERMOUNTAIN FARMERS ASSOC.	ORDER NO.: 41250546	ACCOUNTS PAYABLE	FARM		5214250 EQUI...		1,994.96	-1,994.96
Bill Pmt -Check	10/08/2025	2357	INTERMOUNTAIN FARMERS ASSOC.	ORDER NO.: 41250546	ACCOUNTS PAYABLE			1123000 CASH...	1,994.96		0.00
Total INTERMOUNTAIN FARMERS ASSOC.									1,994.96	1,994.96	0.00
<b>LABRUM FORD</b>											
Bill	09/30/2025	OCTOBER	LABRUM FORD	R/O NUMBER: 26013413/1	ACCOUNTS PAYABLE	PLANT		5213274 TRUC...		166.87	-166.87
Bill Pmt -Check	10/08/2025	2358	LABRUM FORD	R/O NUMBER: 26013413/1	ACCOUNTS PAYABLE			1123000 CASH...	166.87		0.00
Total LABRUM FORD									166.87	166.87	0.00
<b>LEE'S MARKETPLACE</b>											
Bill	09/24/2025	OCTOBER	LEE'S MARKETPLACE	INVOICE #: 02-198174	ACCOUNTS PAYABLE	PLANT		5213710 OFC ...		7.16	-7.16
Bill Pmt -Check	10/08/2025	2359	LEE'S MARKETPLACE	INVOICE #: 02-198174	ACCOUNTS PAYABLE			1123000 CASH...	7.16		0.00
Total LEE'S MARKETPLACE									7.16	7.16	0.00
<b>LOUGHLIN</b>											
Bill	10/01/2025	OCTOBER	LOUGHLIN	INVOICE: 0280543	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		8,638.14	-8,638.14
Bill Pmt -Check	10/08/2025	2360	LOUGHLIN	INVOICE: 0280543	ACCOUNTS PAYABLE			1123000 CASH...	8,638.14		0.00
Total LOUGHLIN									8,638.14	8,638.14	0.00
<b>MIDWAY CITY CORPORATION</b>											
Bill	10/07/2025	OCTOBER	MIDWAY CITY CORPORATION	ACCOUNTS: 4.9000.1 & 4.9000.2 FOR SERVICE FROM 10/01/2025 - 12/31/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		672.00	-672.00
Bill Pmt -Check	10/08/2025	2361	MIDWAY CITY CORPORATION	ACCOUNTS: 4.9000.1 & 4.9000.2 FOR SERVICE FROM 10/01/2025 - 12/31/2025	ACCOUNTS PAYABLE			1123000 CASH...	672.00		0.00
Total MIDWAY CITY CORPORATION									672.00	672.00	0.00
<b>MOUNTAINLAND SUPPLY CO</b>											
Bill	09/30/2025	OCTOBER	MOUNTAINLAND SUPPLY CO	INVOICE: S107282178.001	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		129.16	-129.16
Bill	10/02/2025	OCTOBER	MOUNTAINLAND SUPPLY CO	INVOICES: S107282150.001, S107282150.002, S107282150.003	ACCOUNTS PAYABLE	PLANT		-SPLIT-		1,394.09	-1,523.25
Bill Pmt -Check	10/08/2025	2362	MOUNTAINLAND SUPPLY CO		ACCOUNTS PAYABLE			1123000 CASH...	1,523.25		0.00
Total MOUNTAINLAND SUPPLY CO									1,523.25	1,523.25	0.00
<b>Parkland USA Corporation (RHINEHART OIL)</b>											
Bill	09/24/2025	OCTOBER	Parkland USA Corporation (RHINEHART O...	INVOICE: IN-884963-25	ACCOUNTS PAYABLE	FARM		5214220 FUEL,...		1,573.69	-1,573.69
Credit	10/07/2025	CREDIT ...	Parkland USA Corporation (RHINEHART O...	UNAPPLIED PAYMENTS SHOWING CREDIT ON ACCOUNT	ACCOUNTS PAYABLE			-SPLIT-	8,313.63		6,739.94
Total Parkland USA Corporation (RHINEHART OIL)									8,313.63	1,573.69	6,739.94
<b>RAY QUINNEY &amp; NEBEKER P.C.</b>											
Bill	09/25/2025	OCTOBER	RAY QUINNEY & NEBEKER P.C.	INVOICE: 819865	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,575.00	-1,575.00
Bill Pmt -Check	10/08/2025	2363	RAY QUINNEY & NEBEKER P.C.	INVOICE: 819865	ACCOUNTS PAYABLE			1123000 CASH...	1,575.00		0.00
Total RAY QUINNEY & NEBEKER P.C.									1,575.00	1,575.00	0.00
<b>SKM ENGINEERING</b>											
Bill	09/24/2025	OCTOBER	SKM ENGINEERING	INVOICE: 31164	ACCOUNTS PAYABLE			5215310 PROF...		8,158.18	-8,158.18
Bill Pmt -Check	10/08/2025	2364	SKM ENGINEERING	INVOICE: 31164	ACCOUNTS PAYABLE			1123000 CASH...	8,158.18		0.00
Total SKM ENGINEERING									8,158.18	8,158.18	0.00
<b>Total Power &amp; Controls</b>											
Bill	09/24/2025	OCTOBER	Total Power & Controls	INVOICE: 3157	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		1,083.97	-1,083.97
Bill Pmt -Check	10/08/2025	2365	Total Power & Controls	INVOICE: 3157	ACCOUNTS PAYABLE			1123000 CASH...	1,083.97		0.00
Total Total Power & Controls									1,083.97	1,083.97	0.00
<b>USA BLUEBOOK</b>											
Bill	09/24/2025	OCTOBER	USA BLUEBOOK	INVOICE - INV00835446	ACCOUNTS PAYABLE	PLANT		5213240 OFFL...		2,334.66	-2,334.66
Bill Pmt -Check	10/08/2025	2366	USA BLUEBOOK	INVOICE - INV00835446	ACCOUNTS PAYABLE			1123000 CASH...	2,334.66		0.00
Total USA BLUEBOOK									2,334.66	2,334.66	0.00
<b>UTAH LOCAL GOVERNMENTS TRUST</b>											
Bill	10/07/2025	OCTOBER	UTAH LOCAL GOVERNMENTS TRUST	INVOICE: 1622982	ACCOUNTS PAYABLE	FARM		5214510 INSU...		385.72	-385.72
Bill Pmt -Check	10/08/2025	2367	UTAH LOCAL GOVERNMENTS TRUST	1650.0	ACCOUNTS PAYABLE			1123000 CASH...	385.72		0.00
Total UTAH LOCAL GOVERNMENTS TRUST									385.72	385.72	0.00

11:28 AM  
10/08/25  
Accrual Basis

Heber Valley Special Service District  
Custom Transaction Detail Report  
September 10 through October 8, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
VANCON INC											
Bill	09/11/2025	SEPTE...	VANCON INC	HEADWORKS UPGRADE PROJECT PAYMENT #4	ACCOUNTS PAYABLE	PLANT		1711910 PLAN...		252,348.63	-252,348.63
Bill Pmt -Check	09/11/2025	2341	VANCON INC	HEADWORKS UPGRADE PROJECT PAYMENT #4	ACCOUNTS PAYABLE			1123000 CASH...	252,348.63		0.00
Total VANCON INC									252,348.63	252,348.63	0.00
WASATCH COUNTY											
Bill	10/02/2025	OCTOBER	WASATCH COUNTY	MONTHLY INSURANCE PREMIUMS	ACCOUNTS PAYABLE			-SPLIT-		7,613.52	-7,613.52
Bill Pmt -Check	10/08/2025	2368	WASATCH COUNTY	MONTHLY INSURANCE PREMIUMS	ACCOUNTS PAYABLE			1123000 CASH...	7,613.52		0.00
Total WASATCH COUNTY									7,613.52	7,613.52	0.00
WASATCH COUNTY - STIPEND											
Bill	09/24/2025	OCTOBER	WASATCH COUNTY - STIPEND	DIRECTOR STIPEND - OCTOBER 2025 - COLLEEN BONNER	ACCOUNTS PAYABLE	PLANT		5215312 DIRE...		350.00	-350.00
Bill Pmt -Check	10/08/2025	2369	WASATCH COUNTY - STIPEND	DIRECTOR STIPEND - OCTOBER 2025 - COLLEEN BONNER	ACCOUNTS PAYABLE			1123000 CASH...	350.00		0.00
Total WASATCH COUNTY - STIPEND									350.00	350.00	0.00
WASATCH IRRIGATION COMPANY											
Bill	10/07/2025	OCTOBER	WASATCH IRRIGATION COMPANY	2025 WATER SHARE ASSESSMENT	ACCOUNTS PAYABLE	FARM		5214720 WATE...		5,348.70	-5,348.70
Bill Pmt -Check	10/08/2025	2370	WASATCH IRRIGATION COMPANY	2025 WATER SHARE ASSESSMENT	ACCOUNTS PAYABLE			1123000 CASH...	5,348.70		0.00
Total WASATCH IRRIGATION COMPANY									5,348.70	5,348.70	0.00
TOTAL									379,821.91	373,081.97	6,739.94

Approval Signature: Heidi Franco, Chair                      Date:

# UNAPPROVED

## MINUTES OF THE HEBER VALLEY SPECIAL SERVICE DISTRICT SEPTEMBER 11, 2025 – 4:00PM

PRESENT: Heidi Franco Chair  
Celeste Johnson Vice Chair (arrived at 4:11 p.m.)  
Colleen Bonner Board Member  
Mike Johnston Board Member  
Yvonne Barney Board Member

ALSO PRESENT: James Goodley General Manager  
Bryan Provost HVSSD (online participation)  
Eliza McGaha Secretary  
Tina Rodriguez Treasurer (cell phone participation)

EXCUSED: Brenda Christensen Board Member  
Don Huggard Board Member

**Conducting:** Board Chair, Heidi Franco

### **Agenda Items:**

- 1. Public Comment:** This is the public's opportunity to comment on items that are not on the agenda
- 2. Entity Updates:** From HVSSD Member Entities
- 3. Committee Updates:** From HVSSD Committees
- 4. Consent Agenda:**
  - a. Balance Sheet August 2025
  - b. Bank Reconciliation August 2025
  - c. P&L August 2025
  - d. PTIF General Fund August 2025
  - e. PTIF Impact Fee August 2025
  - f. August 2025 Warrant list approval
  - g. August 2025 YTD Budget
  - h. August 2025 Board Meeting Minutes
  - i. Headworks Project – Pay Request #4
- 5. Rate Study Update:** (Suzie Becker- Zions- 30 mins)
- 6. Headworks Upgrade Project:** - Change Order #1 - Motion to Approve (Jim Goodley 10 min)
- 7. Asset Management Plan – Progress Update:** (Jim Goodley- 15 mins)
- 8. Manager's Report:** (Jim Goodley- 30 mins)
- 9. Closed Session:** (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-20510.Adjourn
- 10.Adjourn:**

Heidi Franco called the meeting to order at 4:05 p.m. and asked to have a moment of silence to remember the 9-11 victims.

### **1. Public Comment: This is the public's opportunity to comment on items not on the agenda**

There was no comment from the public.

### **2.Entity Updates: From HVSSD Member Entities**

There were no entity updates.

### **3. Committee Updates: From HVSSD Committees**

Representatives from the Personnel Committee, Colleen Bonner and Yvonne Barney, said they got the personnel policy done. Mr. Goodley said it needs to be cleaned up, formatted, etc. before it moves on to the next phase which would be to send it to Martha Wingate, legal counsel, and Dave Rowley, Wasatch County personnel manager, for review.

### **4. Consent Agenda:**

- a. Balance Sheet August 2025
- b. Bank Reconciliation August 2025
- c. P&L August 2025
- d. PTIF General Fund August 2025
- e. PTIF Impact Fee August 2025
- f. August 2025 Warrant list approval
- g. August 2025 YTD Budget
- h. August 2025 Board Meeting Minutes
- i. Headworks Project – Pay Request #4

Heidi Franco read the items listed in the consent agenda. Ms. Franco asked Tina Rodriguez if there was a way to get the 2024 uncleared checks off the books before November. Ms. Rodriguez replied that she is working with Mr. Goodley and Ms. McGaha on getting the uncleared taken care of.

**MOTION: A motion to approve the consent agenda as per the description that Heidi Franco gave was made by Colleen Bonner, seconded by Mike Johnston. The motion carried with the following vote:**

# UNAPPROVED

**YES: Yvonne Barney, Colleen Bonner, Heidi Franco, Mike Johnston, Celeste Johnson**

**NO: None**

**ABSTAIN: None**

**ABSENT: Brenda Christensen, Don Huggard**

## **5. Rate Study Update: (Suzie Becker- Zions- 30 mins)**

Mr. Goodley explained that Ms. Becker cannot attend this meeting due to a prior commitment. Mr. Goodley took the board through the updated rate study that Ms. Becker gave him.

Mr. Goodley explained that the changes in the rate study were due to the projects that had been determined to be too risky to pursue because they may not meet the district's needs in the future due to permit issues. He said he took a different list of capital improvements to Ms. Becker, and they went through the model and plugged those projects in. The larger CIB projects were also removed. Mr. Goodley reminded the board we are looking to self-fund with what he called in-house capital improvement projects as well as the dredging and the \$10 million Zions bond.

There are three different scenarios that were presented.

Scenario one has no rate increase and issuing a bond for \$9 million in 2025 assuming a 5% bond rate. This means if we issue a bond for \$9 million this year, we will not need to raise rates and we will be able to cover our expenses and the next five years of capital projects.

Scenario two has a 4% rate increase and issue a bond for \$5 million in 2025 assuming a 5% bond rate. Which means if we took out a \$5 million-dollar bond we would need to increase rates by 4% this year and each year for the next four years so we would be able to cover our expenses and the next five years of capital projects.

Scenario three has an immediate 10% rate increase and a 4% rate increase for the next 4 years, with no bond and moves the 2030 project to 2031 because the cash on hand in 2030 puts us below the 180-day marker.

Mr. Goodley suggested bonding for what we need and raising rates to build up revenue. He said he hoped to have dredging bids to bring to the board next month, then we will have real numbers to work with.

**MOTION: A motion to continue this item was made by Celeste Johnson, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Yvonne Barney, Colleen Bonner, Heidi Franco, Mike Johnston, Celeste Johnson**

**NO: None**

**ABSTAIN: None**

**ABSENT: Brenda Christensen, Don Huggard**

## **6. Headworks Upgrade Project: - Change Order #1 - Motion to Approve (Jim Goodley 10 min)**

Mr. Goodley explained they have been collaborating with the contractor and our engineers on these change orders. A summarization of the changes is the moving of a water line that was in the way and was not shown on the plans as well as replacing a section of it. Also changing the design of a footing due to an electrical duct bank that was where a footing for a wall was shown. They had to change the design of the footing, add rebar and additional concrete.

**MOTION: A motion to approve the upgrade project on headworks change order #1 was made by Celeste Johnson, seconded by Mike Johnston. The motion carried with the following vote:**

**YES: Yvonne Barney, Colleen Bonner, Heidi Franco, Mike Johnston, Celeste Johnson**

**NO: None**

**ABSTAIN: None**

**ABSENT: Brenda Christensen, Don Huggard**

## **7. Asset Management Plan: – Progress Update (Jim Goodley- 15 mins)**

Mr. Goodley updated the board on the asset management plan using a spreadsheet of data. He said it is still a work in progress and is about 75% done.

## **8. Manager's Report: (Jim Goodley- 30 mins)**

Mr. Goodley presented his manager's report.

Mike Johnston left the meeting at 5:37 p.m.

## **9. Closed Session: (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-20510.Adjourn**

There was no closed session.

## **10. Adjourn:**

**MOTION: A motion to adjourn was made by Colleen Bonner, seconded by Celeste Johnson. The motion carried with the following vote:**

**YES: Yvonne Barney, Colleen Bonner, Heidi Franco, Celeste Johnson**

**NO: None**

# UNAPPROVED

**ABSTAIN: None**

**ABSENT: Brenda Christensen, Don Huggard, Mike Johnston**

The meeting was adjourned at 6:06 p.m.

**APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Heidi Franco, Chair

\_\_\_\_\_  
Eliza McGaha, Secretary

PENDING



Contractor's Application for Payment No. 05

Application Period: 09/01/2025 - 09/30/2025		Application Date: 1-Oct-25	
To (Owner): Heber Valley Special Service District		From (Contractor): Vancon Inc	
Via (Engineer): Aqua Engineering.			
Project: HVSSD Headworks Upgrade Project			
Owner's Contract No.: 002584.C		Invoice No.: 2503.05	
		Engineer's Project No.: 002574.C	

Application For Payment  
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
CO-1	\$6,347.45	
TOTALS	\$6,347.45	\$0.00
NET CHANGE BY CHANGE ORDERS	\$6,347.45	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,620,919.00
2. Net change by Change Orders.....	\$	\$6,347.45
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,627,266.45
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$940,926.31
5. RETAINAGE:		
a. 5%      X      \$47,046.32 Work Completed.....	\$	\$47,046.32
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$893,879.99
7. LESS PREVIOUS PAYMENTS (Line 6 from prior App.).....	\$	\$815,839.86
8. AMOUNT DUE THIS APPLICATION.....	\$	\$78,040.13
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$733,386.46

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Justin Allan	Date: 9/30/25
------------------	---------------

Payment of: \$ 78,040.13  
(Line 8 or other - attach explanation of the other amount)

is recommended by: Wade S. (Engineer) 10/3/2025 (Date)

Payment of: \$ 78,040.13  
(Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Progress Estimate

Contractor's Application for Payment No. 05

Contractor's Application

For (contract): HVSSD Headworks Upgrade Project										Application Number: 2503.05 5			
Application Period: 09/01/2025 - 09/30/2025										Application Date: 1-Oct-25			
					Previous Work		Work This Period						
A				B			C	D	E	F		G	
Item		Bid Quantity	Unit Price	2503.04	Estimated Quantity Installed	Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% Complete	Balance to Finish (B - F)	
Bid Item No.	Description												
Headworks Building Upgrades													
A-01	Mobilization	1	\$ 20,000.00	\$ 20,000.00	100%	\$ 20,000.00	0%	\$ -	\$ -	\$ 20,000.00	100%	\$ -	
A-02	Submittals	1	\$ 5,000.00	\$ 5,000.00	90%	\$ 4,500.00	0%	\$ -	\$ -	\$ 4,500.00	90%	\$ 500.00	
A-03	Demo Existing Screens	1	\$ 75,000.00	\$ 75,000.00	100%	\$ 75,000.00	0%	\$ -	\$ -	\$ 75,000.00	100%	\$ -	
A-04	Metals	1	\$ 14,000.00	\$ 14,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 14,000.00	
A-05	Installation Of New Screens	1	\$ 155,000.00	\$ 155,000.00	100%	\$ 155,000.00	0%	\$ -	\$ -	\$ 155,000.00	100%	\$ -	
A-06	Piping	1	\$ 6,000.00	\$ 6,000.00	100%	\$ 6,000.00	0%	\$ -	\$ -	\$ 6,000.00	100%	\$ -	
A-07	Slide Gate Replacement	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00	
A-08	Coiling Door Replacement	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00	
A-09	Electrical	1	\$ 70,000.40	\$ 70,000.40	50%	\$ 35,000.20	15%	\$ 10,500.06	\$ -	\$ 45,500.26	65%	\$ 24,500.14	
Odor Control Site Work													
A-10	Submittals	1	\$ 5,000.00	\$ 5,000.00	80%	\$ 4,000.00	10%	\$ 500.00	\$ -	\$ 4,500.00	90%	\$ 500.00	
A-11	Demolition/Stockpile	1	\$ 10,000.00	\$ 10,000.00	90%	\$ 9,000.00	10%	\$ 1,000.00	\$ -	\$ 10,000.00	100%	\$ -	
A-12	Site Work Excavation/Backfill	1	\$ 20,000.00	\$ 20,000.00	90%	\$ 18,000.00	10%	\$ 2,000.00	\$ -	\$ 20,000.00	100%	\$ -	
A-13	Concrete Slab	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	100%	\$ 15,000.00	\$ -	\$ 15,000.00	100%	\$ -	
A-14	Concrete Retaining Wall	1	\$ 53,500.00	\$ 53,500.00	100%	\$ 53,500.00	0%	\$ -	\$ -	\$ 53,500.00	100%	\$ -	
A-15	Concrete Curb and Gutter	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	100%	\$ 5,000.00	\$ -	\$ 5,000.00	100%	\$ -	
A-16	Misc Metals Handrail	1	\$ 12,000.00	\$ 12,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 12,000.00	
A-17	Relocate Yard Hydrant	1	\$ 6,000.00	\$ 6,000.00	90%	\$ 5,400.00	10%	\$ 600.00	\$ -	\$ 6,000.00	100%	\$ -	
A-18	Asphalt	1	\$ 8,500.00	\$ 8,500.00	0%	\$ -	100%	\$ 8,500.00	\$ -	\$ 8,500.00	100%	\$ -	
Odor Control System													
A-19	Submittals	1	\$ 15,000.00	\$ 15,000.00	80%	\$ 12,000.00	10%	\$ 1,500.00	\$ -	\$ 13,500.00	90%	\$ 1,500.00	
A-20	Odor Control Equipment & Ductwork	1	\$ 239,000.00	\$ 239,000.00	0%	\$ -	10%	\$ 23,900.00	\$ -	\$ 23,900.00	10%	\$ 215,100.00	
A-21	Metals Materials	1	\$ 36,000.00	\$ 36,000.00	0%	\$ -	10%	\$ 3,600.00	\$ -	\$ 3,600.00	10%	\$ 32,400.00	
A-22	Installation of New Odor Control Equipment	1	\$ 80,000.00	\$ 80,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 80,000.00	
A-23	Odor Control Electrical	1	\$ 37,000.00	\$ 37,000.00	0%	\$ -	10%	\$ 3,700.00	\$ -	\$ 3,700.00	10%	\$ 33,300.00	
Primary Clarifier Cover System Installed													
A-24	Submittals	1	\$ 15,000.00	\$ 15,000.00	100%	\$ 15,000.00	0%	\$ -	\$ -	\$ 15,000.00	100%	\$ -	
A-25	Clarifier Cover Equipment	1	\$ 269,000.00	\$ 269,000.00	34%	\$ 91,460.00	0%	\$ -	\$ -	\$ 91,460.00	34%	\$ 177,540.00	
A-26	Clarifier Cover Installation	1	\$ 65,000.00	\$ 65,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 65,000.00	
Huber Screening Equipment Costs (Material Only)													
A-27	Procurement/coordination	1	\$ 5,000.00	\$ 5,000.00	100%	\$ 5,000.00	0%	\$ -	\$ -	\$ 5,000.00	100%	\$ -	
A-28	Huber Controls	1	\$ 162,485.00	\$ 162,485.00	100%	\$ 162,485.00	0%	\$ -	\$ -	\$ 162,485.00	100%	\$ -	
A-29	Heber Screen Equipment	1	\$ 187,433.60	\$ 187,433.60	100%	\$ 187,433.60	0%	\$ -	\$ -	\$ 187,433.60	100%	\$ -	
	Change Orders												
CO1-01	3" Waterline Extension @ Retaining Wall Location	1	\$ 4,138.57	\$4,138.57	0%	\$ -	100%	\$ 4,138.57	\$ -	\$ 4,138.57	100%	\$ -	
CO1-02	Retaining Wall Modification @ Electrical Duct Bank	1	\$ 2,208.88	\$2,208.88	0%	\$ -	100%	\$ 2,208.88	\$ -	\$ 2,208.88	100%	\$ -	
	Totals			\$1,627,266.45		\$858,778.80		\$82,147.51	\$0.00	\$940,926.31	57.8%	\$686,340.14	

**HEBER VALLEY SPECIAL SERVICE DISTRICT**  
**LAGOON DREDGING PROJECT # 25-2**  
**PROJECT #25-2**  
**BID OPENING: October 3, 2025 4:00 PM MST**



**BID TABULATION - FINAL**

Bid Item			Bidder				
No.	Description	Units	Engineer's Estimate	Lagoon Pumping & Dredging Inc.	Merrell Bros. Inc.	American Process Group, LLC	Spectrum Biotechnologies, Inc.
1	Mobilization, Demobilization, Bonds, Insurance, GC's	LS		\$ 2,449,125.00	\$ 274,500.00	\$ 446,028.97	\$ 299,574.74
2	Dredging Dewatering and Disposal of Residuals from Lagoon 1	3000 DT		\$ 4,316,092.00	\$ 3,585,000.00	\$ 4,019,490.00	\$ 3,954,120.00
	<b>Total Base Bid Price</b>		<b>\$ 5,000,000.00</b>	<b>\$ 6,765,217.00</b>	<b>\$ 3,859,500.00</b>	<b>\$ 4,465,518.97</b>	<b>\$ 4,253,694.74</b>
A-2	Dredging Dewatering and Disposal of Residuals from Lagoon 1 (Alternate work hours)	3000 DT		\$ 4,056,092.00	none	none	none
	Days to reach Substantial Completion			181	150	130	180
	Days to reach Final Completion			241	150	140	187
	Liquidated Damages for not Reaching Substantial Completion	\$/day		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	Cost to Reach Substantial Completion			\$ 90,500.00	\$ 75,000.00	\$ 65,000.00	\$ 90,000.00
	Total Including Time to Substantial			\$ 6,855,717.00	\$ 3,934,500.00	\$ 4,530,518.97	\$ 4,343,694.74
	Expected Mobilize Date			11/1/2025	4/1/2026	11/1/2025	11/1/2025
	Date to Reach Substantial Completion			5/1/2026	8/29/2026	3/11/2026	4/30/2026
	Date to Reach Final Completion			6/30/2026	8/29/2026	3/21/2026	5/7/2026
	Final Completion Date per the Contract Documents			4/1/2026	4/1/2026	4/1/2026	4/1/2026

**Engineer's Recommendation:**

The two low bids (Merrell Bros. and Spectrum Technologies) do not meet the requirements of the Contract Documents- each bid includes project times that exceed the contract requirements. Recommend awarding the project to American Process Group, LLC in the amount of \$4,465,518.97 as this is the lowest responsive bid that meets the schedules stipulated in the Contract Documents.



# HEBER VALLEY SPECIAL SERVICE DISTRICT

## 2026 DRAFT BUDGET

9-Oct-25

		2025 YTD AUG	2025 Budget	2026 Budget	% Increase	2026 Budget w/ Rate Increase	2026 YTD	%YTD
<b>OPERATING REVENUE</b>								
3731000	O&M Flow	\$ 359,879.00	\$ 563,750.00	\$ 577,843.75	2.50%	\$ 730,170.00		
3731010	Dump Station	\$ 27,276.64	\$ 40,000.00	\$ 40,000.00	0.00%	\$ 40,000.00		
3731110	O&M Capital Fund	\$ 1,424,911.91	\$ 2,156,600.00	\$ 2,210,515.00	2.50%	\$ 2,848,174.00		
3740000	Farm Income	\$ 72,526.78	\$ 200,000.00	\$ 200,000.00	0.00%	\$ 200,000.00		
3740020	Rents							
5741000	Interest Income							
5741120	Misc Income							
	Contribution from Fund Balance							
	<b>TOTAL OPERATING REVENUE</b>	<b>\$ 1,884,594.33</b>	<b>\$ 2,960,350.00</b>	<b>\$ 3,028,358.75</b>	2.30%	<b>\$3,818,344.00</b>		
<b>OPERATING EXPENDITURES</b>								
<b>PLANT</b>								
5213000	Plant Expenses	\$ 18,343.28	\$ 20,000.00	\$ 30,000.00	50.00%	\$ 30,000.00		
5213110	Wages Plant	\$ 285,506.17	\$ 475,000.00	\$ 490,000.00	3.16%	\$ 490,000.00		
5213115	PT Wages Plant		\$ -					
5213130	Employee Benefits	\$ 89,807.08	\$ 123,000.00	\$ 130,000.00	5.69%	\$ 130,000.00		
5213230	Travel							
5213235	Training, Dues & Conferences	\$ 14,715.65	\$ 15,000.00	\$ 20,000.00	33.33%	\$ 20,000.00		
5213240	Laboratory Expense	\$ 52,325.37	\$ 32,000.00	\$ 65,000.00	103.13%	\$ 65,000.00		
5213242	Bank Charges							
5213245	Repairs & Maint Plant	\$ 43,417.68	\$ 175,000.00	\$ 200,000.00	14.29%	\$ 200,000.00		
5213250	Insurance	\$ 32,594.78	\$ 20,000.00	\$ 35,000.00	75.00%	\$ 35,000.00		
5213270	Electricity Plant							
5213271	Utilities	\$ 190,943.81	\$ 255,000.00	\$ 335,000.00	31.37%	\$ 335,000.00		
5213272	Chemicals	\$ 41,476.60	\$ 60,000.00	\$ 90,000.00	50.00%	\$ 90,000.00		
5213274	Vehicle Expense	\$ 5,321.11	\$ 7,000.00	\$ 15,000.00	114.29%	\$ 15,000.00		
5213710	Office Supply/Expenses	\$ 6,179.58	\$ 15,000.00	\$ 15,000.00	0.00%	\$ 15,000.00		
5215312	Board Member Stipend	\$ 17,850.00	\$ 31,000.00	\$ 35,000.00	12.90%	\$ 35,000.00		
5215310	Professional Services	\$ 71,286.29	\$ 130,000.00	\$ 180,000.00	38.46%	\$ 180,000.00		
5741900	Depreciation			\$ -				
	<b>TOTAL PLANT EXPENDITURES</b>	<b>\$ 869,767.40</b>	<b>\$ 1,358,000.00</b>	<b>\$ 1,640,000.00</b>	20.77%	<b>\$ 1,640,000.00</b>		
<b>FARM</b>								
5214000	Farm Expenses	\$ 4,970.32	\$ 15,000.00	\$ 20,000.00	33.33%	\$ 20,000.00		
5214110	Wages Farm	\$ 71,558.83	\$ 115,000.00	\$ 120,000.00	4.35%	\$ 120,000.00		
5214111	Wages PT Farm					\$ -		
5214130	Employee Benefits	\$ 24,952.28	\$ 39,000.00	\$ 40,000.00	2.56%	\$ 40,000.00		
5214210	Books, Subscriptions					\$ -		
5214220	Fuel, Gas, Oil Farm	\$ 4,132.36	\$ 15,000.00	\$ 15,000.00	0.00%	\$ 15,000.00		
5214230	Bldg Maint and Supplies					\$ -		
5214240	Repairs & Maintenance	\$ 44,050.80	\$ 80,000.00	\$ 100,000.00	25.00%	\$ 100,000.00		
5214250	Equip. & Supplies Farm	\$ 73,082.12	\$ 75,000.00	\$ 75,000.00	0.00%	\$ 75,000.00		
5214251	New Pivot Costs					\$ -		
5214260	Agricultural Supplies					\$ -		
5214270	Utilities Farm	\$ 32,695.37	\$ 52,000.00	\$ 60,000.00	15.38%	\$ 60,000.00		
5214310	Professional Services	\$ 7,265.02	\$ 20,000.00	\$ 20,000.00	0.00%	\$ 20,000.00		
5214510	Insurance	\$ 4,203.68	\$ 12,000.00	\$ 15,000.00	25.00%	\$ 15,000.00		
5214720	Water Assessments	\$ 164.56	\$ 18,000.00	\$ 20,000.00	11.11%	\$ 20,000.00		
5214730	Equipment RentalLease	\$ 19,000.00	\$ 25,000.00	\$ 25,000.00	0.00%	\$ 25,000.00		
	<b>TOTAL FARM EXPENDITURES</b>	<b>\$ 286,075.34</b>	<b>\$ 466,000.00</b>	<b>\$ 510,000.00</b>	9.44%	<b>\$510,000.00</b>		
	<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 1,155,842.74</b>	<b>\$ 1,824,000.00</b>	<b>\$ 2,150,000.00</b>	17.87%	<b>\$ 2,150,000.00</b>		
	<b>OPERATING INCOME</b>	<b>\$ 728,751.59</b>	<b>\$ 1,136,350.00</b>	<b>\$ 878,358.75</b>	-22.70%	<b>\$ 1,668,344.00</b>		

<b>OTHER INCOME (NON-OPERATING)</b>								
5741000	Interest Income	\$ 75,191.11	\$ 50,000.00	\$ 50,000.00	0.00%	\$ 50,000.00		
3740010	Impact Fees	\$ 1,254,675.20	\$ 1,500,000.00	\$ 1,600,000.00	6.67%	\$ 1,600,000.00		
3740015	Impact Fee Interest	\$ 404,208.03	\$ 550,000.00	\$ 550,000.00	0.00%	\$ 550,000.00		
5741120	Wastewater Sampling	\$ 3,086.80	\$ 5,000.00	\$ 5,000.00	0.00%	\$ 5,000.00		
3731010	Dump Station	\$ -				\$ -		
3740020	Property Lease/Rental	\$ 9,027.00	\$ 18,000.00	\$ 18,000.00	0.00%	\$ 18,000.00		
3740000	Farm Income	\$ -	\$ -			\$ -		
	<b>NON-OPERATING INCOME</b>	<b>\$ 1,746,188.14</b>	<b>\$ 2,123,000.00</b>	<b>\$ 2,223,000.00</b>	4.71%	<b>\$ 2,223,000.00</b>		
	<b>GROSS INCOME</b>	<b>\$ 2,474,939.73</b>	<b>\$ 3,259,350.00</b>	<b>\$ 3,101,358.75</b>	-4.85%	<b>\$ 3,891,344.00</b>		
<b>OTHER EXPENDITURES</b>								
	Bond Payment-Principal	\$ -	\$ (349,000.00)	\$ (200,000.00)		\$ (200,000.00)		
	Bond Payment-Interest	\$ -	\$ (447,912.00)	\$ (200,000.00)		\$ (200,000.00)		
	Facility Planning	\$ -	\$ (250,000.00)	\$ -		\$ -		
	Bond Proceeds		\$ 10,000,000.00	\$ -		\$ -		
	Capital Projects	\$ 572,936.67	\$ (10,400,000.00)	\$ (1,200,000.00)		\$ (1,200,000.00)		
	<b>TOTAL OTHER EXPENDITURES</b>	<b>\$ 572,936.67</b>	<b>\$ (1,446,912.00)</b>	<b>\$ (1,600,000.00)</b>		<b>\$ (1,600,000.00)</b>		
	<b>NET INCOME</b>	<b>\$ 1,902,003.06</b>	<b>\$ 1,812,438.00</b>	<b>\$ 1,501,358.75</b>		<b>\$ 2,291,344.00</b>		
				\$ 2,701,358.75		\$ 3,491,344.00		
	Depreciation	\$ 583,728.00	\$ 876,000.00	\$ 876,000.00		\$ 876,000.00		
	Net Income after Depreciaiton	\$ 1,318,275.06	\$ 936,438.00	\$ 625,358.75		\$ 1,415,344.00		

# Heber Valley Special Service District

## Board Meeting

October 9, 2025

### MANAGER'S REPORT

#### **1. THE FARM**

- a. Finishing up 3<sup>rd</sup> crop
- b. Ended irrigation for the season
- c. Working on draining pipelines- preparing for winter

#### **2. LAGOONS**

- a. **Odor Control Update**
  - i. No updates on this item for October – awaiting DHHS report
  - ii. Lagoons operating well and have minimal odors.
  - iii. Chemical feed systems discontinued for the summer/fall.
- b. **Dredging And Aeration Project**
  - i. Bids for the Lagoon Dredging Project were received on 10/3/2025
  - ii. Four bids were received
  - iii. Sent letter to DWQ seeking approval to execute project
  - iv. See attached bid tabulation and award recommendation in separate agenda item.
- c. **Winter Storage- Water Levels**
  - i. Winter storage lagoons are now filling with the end of irrigation season.
  - ii. Curtailed diversion of mechanical plant effluent to winter storage for the season.
- d. **Cattail Removal**
  - i. Contractor scheduled to begin cattail removal shortly

#### **3. MECHANICAL PLANT**

- a. **South & North Trains**
  - i. Both trains in continuous operation past month
  - ii. Average Daily Flow: 1.5 MGD
  - iii. Process performance has been decent with some occasional minor increases in effluent ammonia
- b. **Maintenance Work**
  - i. STM Aerotor
    - 1. Replaced seals in STM drive units (4 of 8 units) to prevent oil leakage
  - ii. Replaced hydraulic pump unit
    - 1. Hydraulics for cleaning system now functioning correctly- no more daily failures
    - 2. New system has been working well since installation

#### **4. PROJECTS/MISCELLANEOUS**

##### **a. CIB Projects**

- i. Funding Status: CIB has recommended that the District withdraw our funding request due to project uncertainty.
- ii. Headworks Upgrade
  1. Clarifier cover erected this week and plan to set it tomorrow, 10/10/25- weather permitting
  2. Awaiting delivery of odor control system in mid-November
  3. Contractor working on punch list to reach final completion and turn over screening system to HVSSD. Final walkthrough tentatively scheduled for 10/15.
  4. Scheduled to complete entire project by end of year.
  5. Pay request #5 submitted- see consent agenda.
- iii. Mechanical Plant Expansion
  1. Continue to pause until direction/permitting from DWQ is clear
  2. Consider design of dewatering project separately.
- iv. Emergency Generator
  1. This project has been identified as one of the less risky CIB projects that could be pursued independent of the permitting concerns.

##### **b. Odor Monitoring and Control**

- i. Lift Station Monitoring
  1. Continued addition of Calcium Nitrate- feed rate has been held steady
  2. Results have been consistently low
  3. Continue to see occasional short-lived spikes in H<sub>2</sub>S concentrations but not excessive
- ii. Lagoons
  1. Refer to Item 2a
  2. DHHS monitoring has ended. Awaiting report of the results.

##### **c. Capital Projects**

- i. Irrigation Pump Station – VT Pump Replacement
  1. Gathering quotes for pump replacement
  2. Expediting 2026 capital project so it can be completed over winter and ready for irrigation season in spring
- ii. Spare anoxic mixer and pump
  1. Equipment delivered 10/3 – now have spare units

#### **5. REGULATORY/PERMITTING**

##### **a. DWQ Updates**

- i. Held meeting with DWQ on 9/19 to discuss specifics of groundwater monitoring
- ii. Loughlin Water Associates plans to develop monitoring plan to identify background groundwater quality and flow direction
- iii. Planned monitoring effort estimated to have a duration of nearly two years- this could just be the first phase of multiple phases....TBD what next phases may be- dependent on results of Phase 1.

- iv. Receive proposal from Loughlin to perform Phase 1.

## 6. **ADMINISTRATIVE**

- a. Staffing
  - i. Tina tendered her resignation on 9/24/25
  - ii. Final day was 10/3/25
- b. High School Impact Fees
  - i. Have requested input from Martha on this issue and any relief offered by Utah code.
- c. Held 'Sewer Summit' with JSSD and County officials on 9/19/25
  - i. Discuss challenges faced by JSSD and HVSSD
  - ii. Seeking vision/guidance from County on future of District's and planning
  - iii. As meeting follow-up issued letter to TCSSD that HVSSD will no longer accept Red Ledges sewage.
  - iv. County Manger suggested moving forward with planning and considering 'all of the above' options and to 'start now and assume the worst'.

### **5-Year Proposed Capital Improvements Plan (2025-2029)**

<b>Year</b>	<b>Project</b>	<b>Budgeted Costs</b>	<b>Actual Costs</b>
<b>2025</b>	<i>Bond Funded Projects</i>		
	<i>Zions Bond</i>		
	Lagoon Dredging	\$ 5,000,000	
	Lagoon Cattail Removal	\$ 150,000	
	Lagoon Aeration Repair/Upgrades	\$ 1,500,000	
	UV System Replacement	\$ 1,000,000	
	New Pivot 3	\$ 200,000	\$ 209,915
	Hay Rake	\$ 50,000	
	Service Equipment	\$ 125,000	
	Subtotal	\$ 8,025,000	
	Contingency (25%)	\$ 2,006,250	
	<b>Total</b>	<b>\$ 10,031,250</b>	
	<i>CIB Bond (not just 2025)</i>		
	Midway Lift Station Upgrades	\$ 1,271,000	\$ 1,471,000
	Headworks Upgrades	\$ 1,333,000	\$ 1,821,000
	Mechanical Plant Upgrades	\$ 13,034,000	
	Subtotal	\$ 15,638,000	
	Soft Costs (Engineering, Legal, Bonding)	\$ 1,644,000	
	Contingency (20)%	\$ 3,127,000	
	<b>Total</b>	<b>\$ 20,409,000</b>	
	<i>Self-Funded Projects</i>		
	Entry Gate	\$ 50,000	\$ 31,370
	Overhead Doors	\$ 40,000	\$ 35,995

	Refrigerated Composite Sampler	\$ 5,000	\$ 9,617
	Spare Anoxic Mixer	\$ 15,000	
	Spare Recycle Pump	\$ 15,000	
	Irrigation Pump Station -New Valves	\$ 50,000	\$ 25,861
	Plant Drain Pump Upgrade	\$ 20,000	
	STM Spare Parts-Drive & Shafts	\$ 60,000	\$ 23,192
	Pickup Truck	\$ 70,000	\$ 58,624
	Farmhouse Repairs	\$ 50,000	
	<b>Total</b>	<b>\$ 375,000</b>	
<b>2026</b>	Septage Receiving Station	\$ 1,500,000	
	Yard Lighting	\$ 100,000	
	Pivot #5-Replace	\$ 250,000	
	Service Truck- Replacement	\$ 150,000	
	OHD - Irrigation Bldg	\$ 20,000	
	Irrigation Pump Station -Replace Pump	\$ 50,000	
	Muffin Monster-Midway	\$ 30,000	
	Utility Pump -Effluent	\$ 15,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	Primary Sludge Pump 1- Replace	\$ 30,000	
	Primary Sludge Flow Meter	\$ 10,000	
	Farm Fencing -Replace	\$ 50,000	
	STM Chains -Replace/Repair	\$ 15,000	
	<b>Total</b>	<b>\$ 2,470,000</b>	
<b>2027</b>	Lagoon Dredging-Cell 1A	\$ 5,000,000	
	Solids Hauling Truck	\$ 200,000	
	Gate Replacement -Midway	\$ 15,000	
	Irrigation Pump Station - Replace Pump	\$ 50,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	Utility Pump Effluent -Replace	\$ 15,000	
	Lagoon Dike Repair	\$ 150,000	
	Asphalt Seal Coat -Plant Driveway	\$ 100,000	
	Scum Pump 1 -Replace	\$ 15,000	
	Primary Sludge Pump 2- Replace	\$ 30,000	
	Farm Fencing -Replace	\$ 50,000	
	Farm- Pole Barn	\$ 250,000	
	<b>Total</b>	<b>\$ 6,125,000</b>	
<b>2028</b>	Muffin Monster- Midway	\$ 30,000	
	Scum Pump 2 -Replace	\$ 15,000	
	RAS Pump 1 Replace	\$ 20,000	
	Pivot #1 -Replace	\$ 250,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	VFD Replacement -Headworks	\$ 150,000	
	Lagoon Xfer Gates - Replacement	\$ 60,000	

	Replace Chlorine Bldg - Admin/Lab	\$ 1,500,000	
	<b>Total</b>	<b>\$ 2,275,000</b>	
<b>2029</b>	Pickup Truck -Replace/Trade In	\$ 50,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	RAS Pump 2 -Replace	\$ 20,000	
	Pivot #2-Replace	\$ 200,000	
	VFD Replacement -Filter Bldg	\$ 150,000	
	Lagoon Xfer Gates - Replacement	\$ 60,000	
	Electrical/Controls Systems Upgrade	\$ 500,000	
	<b>Total</b>	<b>\$ 1,230,000</b>	
	<b>Capital Improvement Costs Summary</b>		
	2025 (includes ~\$20M CIB Projects)	\$30,815,000	
	2026	\$2,470,000	
	2027	\$6,125,000	
	2028	\$2,275,000	
	2029	\$1,230,000	
	<b>5-Year Total</b>	<b>\$42,915,000</b>	

## PROPOSED HVSSD GOALS FOR 2025

Feb 13, 2025

Administrative Goals - 2025			
Q1	Q2	Q3	Q4
-Rates Study with Zions Bank (with 3-year projections)			

-RFP for Engineering Consultants			
	-County Council – Service Area Boundaries finalized		
	-Quarterly Budget Report		
	-Work with County on Ag Prot Code changes		
	-Bonding for Dredging		
	Rate Setting		
	-State DHHS Air Quality testing		
	-Award RFP for Engineering Consultants/Begin Capital Facilities Plan		
	-UDOT Parkway EIS Response	-UDOT Parkway EIS Response	
		-Assign ERU's/Flow per Contributing Entity	
		-Asset Mngt Plan-Final Draft	
		-County Ag Prot Area for Farm	
		-Personnel Policies approved	



		-PR work for Rates, Odor control, etc.	
			-2026 Budget Prep/Approval
			-Capital Facility Plan-Phase 1 updates
<b>Ongoing:</b>			
-DWQ Requirements			

Capital Facility Goals - 2025			
Q1	Q2	Q3	Q4
- UV System recommissioning			
- Irrigation Pump Station updates			
-Complete Headworks Upgrade Design and Bidding			
	-Headworks Upgrade Project- Commence Construction		
	-Pivot 3 -Replacement		
	-Cattail Removal-Phase 2		

	-Cell 1 Dredging	-Cell 1 Dredging	
	-Cell 1 Aeration Upgrades Design		
	-STM Aerotor System Service/Maintenance		
		-New Hay Rake	
			-Cell 1 Aeration Upgrades Construction