



HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street
Midway, UT 84049-0427
Phone: (435) 654-2248

BOARD MEETING at 4:00 PM and PUBLIC HEARING at 6:00 PM December 11, 2025 AGENDA ITEMS

Conducting: Chair, Heidi Franco

AGENDA ITEMS:

- 1. Public Comment:** This is the public's opportunity to comment on items not on the agenda.
- 2. Entity Updates:** From HVSSD Member Entities
- 3. Committee Updates:** From HVSSD Committees
- 4. Consent Agenda:**
 - a. Balance Sheet November 2025 [November 2025 Balance Sheet.pdf](#)
 - b. Bank Reconciliation November 2025 [November 2025 Bank Reconciliation Summary & Detail Report.pdf](#)
 - c. P&L November 2025 [November 2025 P&L Detail Report.pdf](#)
 - d. PTIF General Fund November 2025 [PTIF GenFund Nov2025.pdf](#)
 - e. PTIF Impact Fee November 2025 [PTIF Impact Nov2025.pdf](#)
 - f. November 2025 Warrant list approval [November 2025 Warrant List.pdf](#)
 - g. November 2025 YTD Budget
 - h. November 2025 Board Meeting Minutes [PENDING_11-13-2025_HVSSD Board Meeting Minutes.pdf](#)
 - i. November 2025 Special Board Meeting Minutes [PENDING_11-21-2025_HVSSD Special Board Meeting Minutes.pdf](#)
 - j. Headworks Project – Pay Request #7 [HVSSD Headworks Upgrades Pay App #07 November 2025.pdf](#)
- 5. Resolution 25-2 – Updates to the Financial Responsibilities of the General Manager** (Heidi Franco- 10 mins) [Resolution 25-2 Board Policies- General Manager Financial Responsibilities.pdf](#)
- 6. Dredging Project- Pay Application #1** – Consideration for approval (Jim Goodley – 15 min) [APG US Invoice #20351 2025-12-08 Heber Valley Pay App #1.pdf](#)
- 7. Annual Goals Review and Projections 2025-2026-** (Jim Goodley-30 mins) [HVSSD Goals Review and Projections.pdf](#)
- 8. Manager's Report** (Jim Goodley- 30 mins) [ManagersReport_12_11_2025.pdf](#)
- 9. Closed Session** (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel items.
- 10. Adjourn Regular Meeting**

PUBLIC HEARING:

Notice is hereby given that the Administrative Control Board of the Heber Valley Special Service District will hold public hearings to discuss and consider a rate increase and the 2026 preliminary budget. Interested citizens living in the District's service area (Heber City, Midway City and unincorporated areas of Wasatch County) are invited to attend the hearing and offer public comments.

1. **Budget Hearing-** Take public comments with respect to the calendar year 2026 preliminary budget and consider adoption per Resolution 25-3.

[BUDGET 2026 FinalDraft.pdf](#)

[Resolution 25-3 Approving 2026 Budget.pdf](#)

2. **Rate Hearing-** Take public comments concerning proposed rate increases for fiscal year 2026 and to discuss and consider for approval proposed rate increases.

[Heber Valley Rates 111225.xlsx](#)

ELECTRONIC PARTICIPATION: If you are interested in participating via electronic media, please go to our HVSSD website for the link at www.hebervalleyssd.gov . Published on the State Public Notice Website at www.hebervalleyssd.gov and at the Heber Valley Special Service District Administration Building