

**MINUTES OF THE  
HEBER VALLEY SPECIAL SERVICE DISTRICT  
JULY 10, 2025 – 4:00PM**

PRESENT:	Heidi Franco	Chair
	Celeste Johnson	Vice Chair
	Colleen Bonner	Board Member
	Don Huggard	Board Member
	Mike Johnston	Board Member (arrived at 4:04 p.m.)
	Yvonne Barney	Board Member (arrived at 4:03 p.m.)

ALSO PRESENT:	James Goodley	General Manager
	Bryan Provost	HVSSD (electronic participation)
	Eliza McGaha	Secretary
	Rusty Harris	HVSSD
	Tina Rodriguez	Treasurer
	Trent Davis	HVSSD
	Wes Johnson	Midway City

EXCUSED:	Brenda Christensen	Board Member
----------	--------------------	--------------

**CONDUCTING:** Board Chair, Heidi Franco

**PUBLIC COMMENT:** This is the public's opportunity to comment on items not on the agenda.

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

**AGENDA ITEMS:**

1. Consent Agenda
  - a. Balance Sheet June 2025
  - b. Bank Reconciliation June 2025
  - c. P&L June 2025
  - d. PTIF General Fund June 2025
  - e. PTIF Impact Fee Fund June 2025
  - f. June 2025 Warrant list approval
  - g. June 2025 YTD Budget
  - h. June 2025 Board Meeting Minutes
2. Mechanical Plant Tour – (Entire Board -1 hr)
3. Headworks Project – Pay Request #2 – Motion to Approve (Jim Goodley- 10 mins)
4. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)
5. Manager's Report (Jim Goodley- 30 mins)
6. Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205
7. Adjourn

Heidi Franco called the meeting to order at 4:00 p.m.

**PUBLIC COMMENT:**

There were no comments from the public.

**ENTITY UPDATES:**

Midway Mayor, Celeste Johnson, told the group that Midway will be discussing a resolution on how they will be approaching the will-serve letter.

**PUBLIC COMMENT:**

There were no comments from the public.

**COMMITTEE UPDATES:**

Mr. Goodley stated that the committee did not meet this week because he was on vacation.

Heidi Franco suggested moving the tour of the mechanical plant to the end of the meeting.

**AGENDA ITEMS:**

**1. Consent Agenda**

- a. Balance Sheet June 2025
- b. Bank Reconciliation June 2025
- c. P&L June 2025
- d. PTIF General Fund June 2025
- e. PTIF Impact Fee Fund June 2025
- f. June 2025 Warrant list approval
- g. June 2025 YTD Budget

h. June 2025 Board Meeting Minutes

Heidi Franco asked about the hay sale receivables. Mr. Goodley responded that those are from people paying on last year's hay sale. Those accounts are delinquent and have a 2% late fee assessed to them each month.

**MOTION: A motion to approve the consent agenda as it has been presented was made by Celeste Johnson, seconded by Don Huggard. The motion carried with the following vote:**

**YES: Yvonne Barney, Don Huggard, Celeste Johnson, Heidi Franco, Mike Johnston**

**NO: None**

**ABSTAIN: Colleen Bonner**

**ABSENT: Brenda Christensen**

**2. Mechanical Plant Tour – (Entire Board -1 hr)**

This item was moved to the end of the meeting.

**3. Headworks Project – Pay Request #2 – Motion to Approve (Jim Goodley- 10 mins)**

This pay request is in the amount of \$459,530.67. Mr. Goodley said we received delivery of the two screens and upon delivery the manufacturer is due 85% of the contract cost.

**MOTION: A motion to approve payment request number two in the amount of \$459,530.67 was made by Colleen Bonner, seconded by Mike Johnston. The motion carried with the following vote:**

**YES: Yvonne Barney, Don Huggard, Celeste Johnson, Colleen Bonner, Heidi Franco, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: Brenda Christensen**

**4. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)**

Heidi Franco introduced this agenda item. It was discussed last month. Mr. Goodley plugged in some additional data. The table shown in this presentation identifies the capital projects for the next five years. The projects labeled self-funded are not impact fee eligible and will be paid with rate funds. This information will be given to Zions for the rate study.

Mr. Goodley explained that most of the low-risk projects are primarily equipment replacement upgrades which need to be replaced regardless of the new permit. Projects that may or may not serve the district's needs based on the parameters of the new permit were labeled moderate or high risk.

Mr. Goodley said the response from CIB regarding our current predicament regarding project delays was that the best path forward would be for the district to come back and reapply at a different time when we are more certain on our projects and closer to executing them.

**5. Manager's Report (Jim Goodley- 30 mins)**

Mr. Goodley presented the manager's report.

Bryan Provost explained the hay sale. Most people pay on time. There are a few buyers who are chronically delinquent. It was suggested increasing the deposit to \$75 dollars a bale. The HVSSD hay sale sets the market for hay locally.

Regarding odor control, Ms. Franco said she talked to Alejandra Maldonado at DHHS, and all the odor monitoring is done around the plant. There is still one monitor up in the neighborhoods and will be shut down by the end of July. Ms. Franco said that Ms. Maldonado assured her that there is nothing that would show any violations of odor in the data.

**6. Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205**

There was no closed session.

**7. Adjourn**

**MOTION: A motion to adjourn the meeting with a note that they are going on the tour and there will be no business conducted while they are on the tour was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Yvonne Barney, Don Huggard, Celeste Johnson, Colleen Bonner, Heidi Franco, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: Brenda Christensen**

The meeting was adjourned at 5:44 p.m.

**APPROVED** on this 14<sup>th</sup> day of August, 2025.

Heidi Franco  
Heidi Franco, Chair

Eliza McGaha  
Eliza McGaha, Secretary