

**MINUTES OF THE
HEBER VALLEY SPECIAL SERVICE DISTRICT
JUNE 12, 2025 – 4:00PM**

PRESENT:	Heidi Franco	Chair
	Celeste Johnson	Vice Chair
	Brenda Christensen	Board Member
	Colleen Bonner	Board Member
	Don Huggard	Board Member
	Mike Johnston	Board Member (arrived at 4:05 p.m.)
	Yvonne Barney	Board Member (arrived at 4:11 p.m.)
ALSO PRESENT:	James Goodley	General Manager
	Bryan Provost	HVSSD (electronic participation)
	Eliza McGaha	Secretary
	Martha Wingate	Legal Counsel (electronic participation)
	Rusty Harris	HVSSD
	Tina Rodriguez	Treasurer
	Trent Davis	HVSSD
	Wes Johnson	Midway City

CONDUCTING: Board Chair, Heidi Franco

PUBLIC COMMENT: This is the public's opportunity to comment on items not on the agenda.

ENTITY UPDATES:

COMMITTEE UPDATES:

AGENDA ITEMS:

1. Consent Agenda
 - a. Balance Sheet May 2025
 - b. Bank Reconciliation May 2025
 - c. P&L May 2025
 - d. PTIF General Fund May 2025
 - e. PTIF Impact Fee Fund May 2025
 - f. May 2025 Warrant list approval
 - g. May 2025 Board Meeting Minutes
 - h. May 2025 Public Hearing Minutes
2. Facility Flow Commitments Review (Jim Goodley-30 mins)
3. County Council Collaboration Discussion (Martha Wingate, 15 mins)
4. ULGT 2025-2026 Policy Renewal- Motion to Approve (Jim Goodley- 20 mins)
5. Headworks Project – Pay Request #1 – Motion to Approve (Jim Goodley- 10 mins)
6. 2025 COLA Increases (Jim Goodley 10 mins)
7. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)
8. Manager's Report (Jim Goodley- 30 mins)
9. Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205
10. Adjourn

Heidi Franco called the meeting to order at 4:02 p.m.

PUBLIC COMMENT:

There were no comments from the public.

ENTITY UPDATES:

Midway Mayor, Celeste Johnson, said the Midway City Council discussed requiring a will-serve letter from HVSSD for all permitted projects and suggested it might be a good thing for all the jurisdictions served by HVSSD to require. This topic will be placed on a future agenda for discussion and possible action. No updates from Charleston or Heber City.

Heidi Franco re-opened the public comment period as members of the public arrived after that portion of the agenda had passed.

PUBLIC COMMENT:

There were no comments from the public.

COMMITTEE UPDATES:

Brenda Christensen said the committee is moving right along with the personnel policy update and hope to have it ready by the end of August or September. James Goodley said when the review is finished it will be sent to the board for review and comment and after that it will be sent to legal counsel and possibly Dave Rowley, Wasatch County Personnel Manager, for review when done.

AGENDA ITEMS:

1. Consent Agenda

- a. Balance Sheet May/ 2025
- b. Bank Reconciliation May 2025
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- f. Warrant list approval
- g. May 2025 Board Meeting Minutes

Heidi Franco said the public hearing minutes will also be included in the consent agenda.

MOTION: A motion to approve the consent agenda as stated by Heidi Franco was made by Colleen Bonner, seconded by Brenda Christensen. The motion carried with the following vote:

YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: None

2. Facility Flow Commitments Review (Jim Goodley-30 mins)

Mr. Goodley stated that this item is a follow-up from earlier discussions regarding commitments to flow contributors. Mr. Goodley reviewed this agenda item with charts and spreadsheet data.

3. County Council Collaboration Discussion (Martha Wingate, 15 mins)

Martha Wingate, legal counsel, led the discussion on this agenda item. She said the current service agreements are outdated and she is getting them updated. The highly negotiated drafts include that these entities cannot bring in discharge from outside of our boundaries without first getting permission from HVSSD. She said she would also like to have ERUs included in the agreements. It would help each entity in planning to have a clear idea of what capacity we are committed to so they can do their planning around that capacity. Ms. Wingate also commented that state permitting issues will impact the type of services that we can do at this plant. She said we need leadership from the County Council by updating the service district boundaries and helping with the state permitting issues.

Mark Austin, a member of the public in attendance, commented on Mr. Goodley's flow commitment graph. He said he wasn't sure if he understood the conservative projections shown on the graph. In 10 years, where the red line is, it shows the district unable to service 50%, divided between Midway and Heber, today. He said it was beyond ERUs and is a bit like houses on fire. He asked how we can ratchet that down as none of us should be comfortable understanding that.

4. ULGT 2025-2026 Policy Renewal- Motion to Approve (Jim Goodley- 20 mins)

Mr. Goodley explained that we are up for renewal with our insurance policy with Utah Local Governments Trust. The cost has gone up. Renewal is \$38,911.00. Mr. Goodley said he had planned to shop around but with the current situation he did not think it would be wise to switch carriers at this time.

MOTION: A motion to renew our policy with the Utah Local Governments Trust for \$38,911.00 was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:

YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: None

5. Headworks Project – Pay Request #1 – Motion to Approve (Jim Goodley- 10 mins)

Mr. Goodley explained that this pay request is for the vendor's bond costs. He said he discussed this with the engineers and there are no issues with approving this pay request and recommended it be approved in the amount of \$10,640.00.

MOTION: A motion to approve the pay request as recommended was made by Celeste Johnson, seconded by Don Huggard. The motion carried with the following vote:

YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: None

6. 2025 COLA Increases (Jim Goodley 10 mins)

Mr. Goodley explained that he planned to implement a 2.6% increase for each employee and their annual salary as a COLA bump to be implemented on July 1, 2025.

7. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)

Heidi Franco led the discussion on this agenda item. She said this discussion will not be decided tonight on the project risks and funding. The discussion with Susie Becker with Zions Bank was good but incomplete because we did not know what our

cash reserves were. We need to know what our cash reserves are and what the self-funding projects are and the risk level of each of those self-funded projects; risk level as determined by the state permitting process.

There are also the CIB bond and Zions Bond projects. Jim has done the risk assessment on those. This information is important so the board can decide how much to raise rates to pay for what has been decided upon in the self-funding and bonding projects. Self-funding refers to the cash reserves we already have or the depreciation funds we have set aside.

Mr. Goodley explained that we have already paid off much of this year's capital projects. He and the operations crew are working on an asset management plan. The first step was identifying all the assets and their age. The majority of our assets are beyond their useful life and that is why we have so many capital projects. We have equipment that has exceeded its useful life by 10 years and must be replaced. A lot of the equipment has a service life of 30 to 40 years and everything from the original plant is 45 years old and if it hasn't been replaced already, it is overdue which is why we have a huge list of capital projects every year for the foreseeable future.

Colleen Bonner stepped out of the meeting at 5:41 p.m. and returned at 5:43 p.m.

Mr. Goodley said he didn't think the projects that were originally being considered were a wise investment at this point given the permit issue. When we receive our new permit, those projects may not be right or useable. Discussion continued to review several projects and what Mr. Goodley considered their risk level to be.

Colleen Bonner suggested crunching the numbers and taking out what we have already paid to see where we are and what our cash reserves look like. Put it in order of risk, lowest to highest risk, so we can see what the money looks like. At that point we can check with CIB to see if they will be willing to work with us once we nail this down in the next month or two. Then we will know the final figures to give to Susie Becker.

8. Manager's Report (Jim Goodley- 30 mins)

Mr. Goodley presented his manager's report.

9. Closed Session (Optional)- a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205

MOTION: A motion to move into closed session was made by Celeste Johnson, seconded by Colleen Bonner. The motion carried with the following vote:

YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: None

The board moved into a closed session at 6:15 p.m.

10. Adjourn

MOTION: A motion to adjourn was made by Colleen Bonner, seconded by Celeste Johnson. The motion carried with the following vote:

YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston

NO: None

ABSTAIN: None

ABSENT: None

The meeting was adjourned at 6:32 p.m.

APPROVED on this 10th day of July, 2025.

Heidi Franco

Heidi Franco, Chair

Eliza McGaha

Eliza McGaha, Secretary