

**MINUTES OF THE  
HEBER VALLEY SPECIAL SERVICE DISTRICT  
FEBRUARY 12, 2026 – 4:00PM**

**PRESENT:** Heidi Franco Chair  
Craig Simons Vice Chair  
Colleen Bonner Board Member  
Don Huggard Board Member  
Doug Clements Board Member  
Mike Johnston Board Member  
Yvonne Barney Board Member

**ALSO PRESENT:** James Goodley General Manager  
Bryan Provost HVSSD (electronic participation)  
Eliza McGaha Secretary  
Rusty Harris HVSSD

**CONDUCTING:** Board Chair, Heidi Franco

**AGENDA ITEMS:**

1. **Public Comment:** This is the public's opportunity to comment on items not on the agenda.
2. **Entity Updates:** From HVSSD Member Entities
3. **Committee Updates:** From HVSSD Committees
4. **Consent Agenda: Balance Sheet January 2026**
  - a. **Bank Reconciliation January 2026**
  - b. **P&L January 2026**
  - c. **PTIF General Fund January 2026**
  - d. **PTIF Impact Fee January 2026**
  - e. **PTIF Bond January 2026**
  - f. **January 2026 Warrant list approval**
  - g. **January 2026 YTD Budget**
  - h. **January 2026 Board Meeting Minutes**
  - i. **Headworks Project – Pay Request #9**
  - j. **Dredging Project – Pay Requests #2 and #3**
  - k. **Resolution 26-1- District Signatory Authorization**
5. **Board Member Elections -Chair and Vice Chair Nominations and Motion to Approve (Heidi Franco - 10mins)**
6. **2025 Financial Audit Services – Discuss and consider a motion to approve a proposal to prepare 2025 financial statements and audit of the same. (Jim Goodley-10 mins)**
7. **Caterpillar 420-07 Backhoe/Loader Lease – Consider a motion to approve a 5-year lease agreement with CFSC for equipment. (Jim Goodley-15 mins)**
8. **Sewer Service Consideration- Discussion and consideration of providing sewer service to property outside of District's service area (Jim Goodley – 15 mins)**
9. **Manager's Report (Jim Goodley- 30 mins)**
10. **Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel or property items.**
11. **Adjourn**

Heidi Franco called the meeting to order at 4:01 p.m.

**1. Public Comment:**

Chair Franco asked if anyone from the public had comments they would like to make. Jim Anderson from Water Wide Solar Solutions commented that he would like to start a discussion with the board about the possibility of putting solar out on the lagoons.

**2. Entity Updates:**

The group discussed briefly the UDOT bypass issue.

**3. Committee Updates:**

Online participants commented in the chat that they could not hear the audio. Mr. Goodley checked the Owl recording device and audio was restored at about 4:09 p.m.

**4. Consent Agenda:**

- a. Balance Sheet January 2026
- b. Bank Reconciliation January 2026
- c. P&L January 2026
- d. PTIF General Fund January 2026
- e. PTIF Impact Fee Fund January 2026

- f. PTIF Bond January 2026
- g. January 2026 Warrant list approval
- h. January 2026 YTD Budget
- i. January 2026 Board Meeting Minutes
- j. Headworks Project – Pay Request #9
- k. Dredging Project – Pay Requests #2 and #3
- l. Resolution 26-1- District Signatory Authorization

**MOTION: A motion to accept the consent agenda as presented was made by Colleen Bonner and seconded by Craig Simons. The motion carried with the following vote:**

**YES: Mike Johnston, Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Craig Simons, Doug Clements**  
**NO: None**  
**ABSTAIN: None**  
**ABSENT: None**

**5. Board Member Elections – Chair and Vice Chair Nominations and Motion to Approve (Heidi Franco-10mins):**  
 Yvonne Barney nominated Heidi Franco to remain chair and suggested one of the new mayors be vice chair.

**MOTION: A motion to nominate Craig Simons as Vice Chair and Heidi Franco as Chair was made by Don Huggard, seconded by Doug Clements. The motion carried with the following vote:**

**YES: Mike Johnston, Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Craig Simons, Doug Clements**  
**NO: None**  
**ABSTAIN: None**  
**ABSENT: None**

**6. 2025 Financial Audit Services – Discuss and consider a motion to approve a proposal to prepare 2025 financial statements and audit of the same. (Jim Goodley-10 mins):**

Mr. Goodley presented the information on the financial audit services from Larson.

**MOTION: A motion to approve the 2025 financial audit services with Larson for \$13,000 for the audit and \$3,000 for the financial statement drafting was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Mike Johnston, Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Craig Simons, Doug Clements**  
**NO: None**  
**ABSTAIN: None**  
**ABSENT: None**

**7. Caterpillar 420-07 Backhoe/Loader Lease – Consider a motion to approve a 5-year lease agreement with CFSC for equipment. (Jim Goodley-15 mins):**

Mr. Goodley presented the lease agreement for the backhoe/loader. Doug Clements commented that he thought the district could get a better deal on a gently used piece of equipment, which is what his company and many others do. Mr. Clements said he would investigate it in hopes of saving the district money. He said he would get Mr. Goodley information on options.

**MOTION: A motion to table agenda item 7 and ask Doug Clements to investigate comparable equipment and then decide what to do next was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Mike Johnston, Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Craig Simons, Doug Clements**  
**NO: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. Sewer Service Consideration- Discussion and consideration of providing sewer service to property outside of District's service area (Jim Goodley – 15 mins)**

Mr. Goodley presented this agenda item. The service area is outside of the district. Heber City would have to provide capacity for this project.

**MOTION: A motion to deny the request for service was made by Don Huggard, seconded by Colleen Bonner. The motion carried with the following vote:**

**YES: Mike Johnston, Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Craig Simons, Doug Clements**  
**NO: None**  
**ABSTAIN: None**  
**ABSENT: None**

**9. Manager's Report:**

Mr. Goodley presented his manager's report.

Coleen Bonner stepped out of the meeting at 5:26 p.m. and came back into the meeting at 5:28 p.m.

Mike Johnston left the meeting at 5:33 p.m.

**10. Closed Session (Optional) – a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel items:**

**MOTION: A motion to move into closed session was made by Yvonne Barney, seconded by Don Huggard. The motion carried with the following vote:**

**YES: Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Craig Simons, Doug Clements**

**NO: None**

**ABSTAIN: None**

**ABSENT: Mike Johnston**

The board moved into a closed session at 5:59 p.m.

Craig Simons left the meeting during closed session at 6:50 p.m.

The board moved out of the closed session at 7:03 p.m.

**11. Adjourn:**

The motion to adjourn was made in the Public Hearing as follows:

**MOTION: A motion to move out of the closed session and into the open session and adjourn was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Don Huggard, Yvonne Barney, Colleen Bonner, Heidi Franco, Doug Clements**

**NO: None**

**ABSTAIN: None**

**ABSENT: Craig Simons, Mike Johnston**

The meeting was adjourned at 7:03 p.m.

**APPROVED** on this 12<sup>th</sup> day of March, 2026.

Heidi Franco  
Heidi Franco, Chair

Eliza McGaha  
Eliza McGaha, Secretary